

JOB OPPORTUNITY

Form Ghana is an internationally leading forest Plantation Company started in 2007 and managing 20,000 hectares of land with 12,000 plus hectares reforested with teak and indigenous tree plantations and nature conservation areas. Form Ghana Limited seeks a proactive and dynamic person to join the Form Ghana team to assist in the management of its harvesting activities.

Job Title: Harvesting Supervisor

Job Grade: B3

Job Type: Full Time

Job Location: Both Akumadan and Berekum

Job Description:

1. Supervise production staff and procedures under your supervision.
2. Record daily production performance and report to the relevant people.
3. Supervise the use of company assets and equipment (chainsaws, skidder, tractor, bell logger) for harvesting operations.
4. Ensure that the company's assets are managed effectively to ensure the necessary daily, weekly, and monthly maintenance is implemented.
5. Ensure the timely maintenance of company equipment under your control.
6. Quality control:
 - i. Ensure the correct log lengths optimization is achieved.
 - ii. Ensure that the correct tagging and numbering system is used.
 - iii. Ensure correct processing is done to each log
7. Develop a pre-harvesting plan for each block.
8. Conduct a risk assessment per block to mitigate potential risks.
9. Conduct interim inspections to monitor and ensure adherence to safety requirements.
10. Perform any other duties that will be assigned to you not exceeding your competence and capacities



forests for the future

Eligibility:

- Relevant tertiary qualifications in Natural Resource Management or an equivalent course of study.
- At least 2 years of working experience in this field
- Must have National Service Certificate, valid Ghana Card, Valid NHIS
- Possession of a valid driver's license
- Age $18 \geq 35$ years and computer literate

Key competencies:

- Proficiency in computer applications including Microsoft Office Package, especially the use of Microsoft Word, PowerPoint, and Excel
- Strong written and oral communication skills, as well as presentation skills;
- The ability to work well under pressure, either in a team or with minimum or no supervision, whilst ensuring constant consultation with the supervisor.
- Ability to mobilize and manage workers to deliver their best
- Strong documentation/reporting skills with an emphasis on accurate recording of data.
- Trustworthy
- Diligent
- Proactive and innovative
- Team player

Deadline: 18th July 2022 at 12 noon

Application, CV, and other relevant documents could either be sent to: hr@formghana.org / m.awuni@formghana.org or be delivered by hand at Sunyani or Berekum or Akumadan site or posted to:

**The Human Resource and Development Manager
Form Ghana Limited
P. O. Box SYI 211
Sunyani**

Females are encouraged to apply for this position

Note:

Applicants who do not hear from us on the 25th of July 2022 were not selected.



House addr: Hse 11, Blk. H, Sector 17, Sunyani, B/R, Behind Ideal College and near Tyco City Hotel.